

Leadership - 2015-2016
Mrs. Hollett
Email: coffeltholletth@psd401.net
Website link: www.MrsHollett.weebly.com
530-4148 (voice mail)

Welcome to Leadership Class! I hope you had a fabulous summer and are ready for an even more fabulous school year.

Be the change that you wish to see in the world – Mahatma Gandhi

Welcome Kopachuck Leaders!

Thank you for your interest in leadership development and implementation at Kopachuck Middle School. You are students who desire to be the voice for their peers and have a vision for school improvement so use this opportunity to make your mark on your school!

This class is based around leadership values, so by being here, you are making a commitment to influence your peers through servitude in order to make a positive change in our school community.

Student Activities and Participation:

- You will learn methods and techniques for planning and implementing school improvements in addition to building yourself as a leader. “Be the change you want to see in the world”—Gandhi
- Develop and strengthen leadership abilities by participating in *service-learning projects*.
- Design, develop and implement *school projects and events*.
- Represent student voice and contribute to *positive school changes*.
- *Discussions* and activities surrounding character traits that leaders have in common
- A final trimester project about influential leaders who you would choose to be a part of your ‘Jedi Council’ - including yourself.

Expectations:

- I like to keep the **classroom expectations** simple, easy to understand, and positive. My expectations are ALL based on this simple principle: ***You have the right to do what you want in class as long as it doesn't interfere with anyone else's right to LEARN or TEACH.***
- Being part of a leadership program holds you more accountable for being a positive influence in this class, as well as in your other classes. We will develop a class list of behavioral expectations that you will commit to in addition to the classroom expectation above.

Grading:

- Your learning targets are broken into ***individual leadership skills, group leadership skills, and community and career leadership skills. These will be posted in class each week.***
- Your grade will be based on your efforts, participation and skills built in these target areas. Due to this, it is important that you **participate** in every project and event creation and implementation.

A	100%-93%
A-	92%-90%
B+	89%-87%

B-	82%-80%
C+	79%-77%
C	76%-73%

D+	69%-67%
D	66%-60%
F	59%-below

B	86%-83%
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C-	72%-70%
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Attendance: Because this class involves so much participation and effort, your attendance is key to your success in this class.

Supplies:

- **Spiral or composition book**
- Highlighter
- Pencils and Blue or Black pens
- **Agenda/Planner (provided by school) will be REQUIRED every day!**

CLASS EXPECTATIONS AND GUIDELINES:

1. _____
2. _____
3. _____
4. _____

COMMUNICATION:

The best and most reliable way to reach me is through email. My email address is: **CoffeltHolleth@psd401.net**. I check email each school day and will make every effort to return your email in 24 hours or less. You can also leave a message on voicemail at 530-4148.

The best way for students and parent to stay informed is by using our class website (www.MrsHolleth.weebly.com) and Parent Portal.

Parent Portal: This is an online, web-based program that allows parents to monitor their child's academic progress and attendance on a daily basis. Grades are updated approximately every week, although sometimes when we are working on larger projects they may be updated less frequently. A blank cell indicates that an assignment has not yet been graded and a '0' typically means the assignment was not turned in at all (If you are not signed up for Parent Portal, please check the school website or contact the main office for directions.).

Classroom Website: I make every effort to update this site daily. There are occasions when that doesn't happen due to extenuating circumstances or technical issues. The website offers a window into our daily activities, upcoming assignments, homework, etc.. I will often include attachments of assignments and rubrics There is also a simple contact form on the Main Page of my website for students and parents to contact me with questions, concerns, ideas, etc. I am really looking forward to working with all of you this year!

Sincerely,

Mrs. Hollett

Please complete, sign, and return the attached page after you have read the information, understand how it applies to you, and shared it with a parent or guardian (have them sign it too!). Keep the rest of the letter as a reference.

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Please complete, sign, and return this page AND the Leadership Safety and Accountability Contract after you have read the information, understand how it applies to you, and shared it with a parent or guardian (and have them sign it too!). Keep the rest of the letter as a reference.

Leadership Period:

Printed Student Name:

Last

First

Student Signature

Date

Printed Parent/Guardian Name:

Last

First

Parent Signature

Date

Parent or Guardian's Email Address (Please print neatly):

Is there anything that you or your parent/guardian would like to share with me?

Example: work habits, strengths, interesting talents or skills, needs, etc.
